



Home of the Tualatin River National Wildlife Refuge

Sherwood Cultural Arts Commission MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	7.20.2020 6:30 PM
LOCATION	Sherwood Center for the Arts/online via Teams app 22689 SW Pine St Sherwood OR, 97140
FACILITATOR	Bernie Sims
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Cultural Arts Commission	Council Liaison
X Bernie Sims; Chair	X Sean Garland, City Councilor
X John Liles; Vice Chair	
X Geof Beasley	
X Skye Boughey	
- Roxanne Blackwood	
X Ava Boughey	
X Casey Chen	
X Vicki Poppen	
	City Staff
	X Chanda Hall, Cultural Arts Center Manager
	X Kristen Switzer, Community Services Director
	X Kelsey Beilstein, Program Coordinator

MEETING NOTES

- 1. Call to Order/Roll Call (Sims)**
Called to order at 6:34
- 2. Adjustments to the Agenda (Sims)**
 - None
- 3. Approval of Minutes (Sims)**
 - *Beasley motioned to approve the June minutes. Seconded by Liles. All in favor, motion passed.*
- 4. Center for the Arts Update (Hall)**
Hall provided the following updates:
 - The Center is in the 4th week of modified day camps. Staff are taking Summer Day Camps one week at a time; making sure that staff and instructors feel healthy and safe.
 - Staff is looking ahead to fall to figure out different and creative ways to deliver arts education.
 - It was asked if participants are using gloves during in-person camps. Hall answered no, participants are using hand washing and hand sanitizer.
 - It was asked if there are sinks in all the rooms for hand washing. Hall explained that there is in the classroom and dressing room, but most camps are being held in the main hall or outside to allow for further distancing and improved ventilation.
 - It was asked how many people are registered for the camps. Hall explained that right now in the morning there are four and one afternoon camp has six and the other has nine. Hall added that each camp is required to stay under ten kids.

- It was asked how many weeks of summer camp are scheduled out and how long does staff feel they will continue. Hall answered that there are seven weeks scheduled and as long as staff feels they can do things safely.
- It was asked if staff is working on and bookings/rentals. Hall explained that rentals cannot happen while the county is in Phase One, but staff has continued to have conversations with regular renters.
- The Center hosted a virtual conversation with theater makers last Wednesday night to talk about the future of live performance and what it might look like.

5. Friends of the Center for the Arts Update (S. Boughey)

S. Boughey provided the following updates:

- The Friends have had a couple meetings since the Commission last met.
- The Friends have adjusted their budget since they will not be doing much fundraising this year.
- Board members have been working on coming up with some alternative fundraising opportunities that will allow them to continue supporting the Center for the Arts and providing scholarships.
 - The Kona Ice truck came out to Art Walk and gave a portion of the proceeds to the Friends.
 - Friends continue to collect bottle return money.
- Board members are working on a donation ask letter that will go out at the end of this year.
- Since the Friends are not doing a big gala this year, they have decided to financially support the community art project the Cultural Arts Commission has been discussing.
- The Friends are still working on recruiting board members, but not as intensely as before. Meetings continue to happen with three people that are interested in joining and if they end up joining, there will be ten people on the Board.

6. Council Update (Garland)

Garland provided the following Council updates:

- There was a work session on June 30 where Chief Groth led a discussion on policing in Sherwood due to the current climate in the nation. Sherwood Police wanted to be very forthcoming with what they are doing and how they are looking to review their current policies and procedures.
- Typically in the summer the Council recognizes Sherwood High School students' academic achievements where they present a certificate. Unfortunately that will not be able to happen in-person this year, but Council will have a roll call of the names in tomorrow night's virtual meeting.
- Council will be meeting all summer.
- There will be a work session August 4 to discuss diversity, equity, and inclusion in the City of Sherwood.
- There will be a work session on August 18 to review the Parks and Recreation Master Plan.
- In mid September Council will be looking at annexing some acreage in Tonquin Employment Area.
 - It was asked if there is any new budget news. Garland answered not at that this time, the budget has been approved and councilors continue to lobby for federal funds.

7. Citizen Comment (Sims)

- None

8. Discussion of Community Art Project (Liles & Hall)

Liles presented updated list of Community Art Project ideas (Exhibit A)

- Hall reminded the Commission that The Friends of the Center for the Arts have offered to contribute funds to this project, but they would like a submitted proposal before the funds are awarded.
- The Commission discussed the viability of each example.
- It was suggested to use the funds to bring on a professional artist to execute the Community Art Project with the theme of "What I/we Wish for You," and wings.
- It was asked if the installation needs to be at the Center for the Arts. Hall says that it does not. S. Boughey added that she believes it could go in other locations, but the Friends

would like it to be placed at the Center because it is their mission to support the Center specifically.

- Beasley offered to write up a proposal to present to the Friends.

9. Other Business (Sims)

- Hall reminded the Commission that about a year ago Council passed a resolution to synchronize Boards and Commissions members start dates and terms. Due to that, on June 30 a number of the Cultural Arts Commission member's terms were completed. Hall will be sending out the spreadsheet that outlines term dates and will be having individual conversations with members to find out if they would like to reapply.
- The Commission wished Ava Boughey well and thanked her for serving on the board as she is leaving for college.

10. Adjourn (Sims)

Adjourned at 7:50